

TO: Members of Mountain Miatas of East TN

Below are the meeting minutes for May 25th, and proposed updates to our Board of Director position descriptions. These description updates have been agreed to by your Board of Directors and will be voted on by all members just prior to the election of all 9 Board positions on Monday June 29th. Please consider running for one of these positions. I will call all of you in the next few days to see what position you may have an interest in. Nominations of yourself or others (with their pre-approval) can be submitted to me via email anytime before the elections.

Roger Stewart
MM President
865-408-1611 (home)
865-235-9374 (cell)

**5/25/2009 MM Membership Meeting Minutes
7:00 PM Alcoa Courtyard Grill**

Opening remarks:

Roger opened the meeting welcoming members and guests to the 4th monthly membership meeting of the Mountain Miatas sports car club.

Briefly covered:

CAR ID CONTEST: the MM car ID contest has received one entry, that of having a decal displaying 'MM' for placement in the center upper position of windshield (behind mirror) and also somewhere near the rear license plate so that fellow members can easily identify another member on the move. Of course use of club decal is optional

ELECTIONS: Nominations are now open for all 9 Board of Director positions – send your nominations to Roger anytime up to the actual election and even during the elections at our next membership meeting on Monday

June 29th. A one-page description of the Board of Director positions, appearing also in the bylaws, was distributed (AND A PRELIMINARY BUT UNAPPROVED UPDATE IS BELOW FOR YOUR REVIEW);

NEXT EVENT: Drive to Blood Mountain and overnight at Goose Creek resort and next-day hike is this coming weekend;

CLASSIC CAR RACES: special activity after tonight's meal will be a slide show from the 4-day weekend at the 2009 Walter Mitty classic sports car show and races at Road Atlanta earlier this month. .

Reminder: members wanting to participate in the monthly 3rd Friday 7PM Board meeting must contact the President the day or night before (Thursday 6/18) to confirm either the Skype hookup or occasional change to a physical location. (At 6PM before every monthly last-Monday Membership meeting, members are always welcome to attend a short Board of Director meeting.

Board Reports:

Current club bank balance is \$186.34

MM Past month events included the Classic Sports car Races at Road Atlanta on May 1-3 and the Nashville Track days on May 22/23

Upcoming Events: the MM Blood Mountain Drive and Hike on May 30/31, Tri-Cities Car Show in Johnson City on June 4-7, MM Huckleberry Drive on June 20th, the Jamestown Drive by RAGS and MM on June 27th, and the new MM Mystery Tour & Picnic event on July 12th.

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Note: The Mountain Miata club 'minutes book' is available at all monthly meetings, where any member can view meeting

minutes of past Board and Membership meetings, the Club's bylaws, Charter, incorporating documents, and other important papers .

Late Breaking news (June 6th) – MM window stickers and name-tag lanyards have arrived and may be picked from Georgiana before our next Membership meeting if desired, otherwise they are available at the next meeting on Monday June 29th .

June 9, 2009 – Proposed updates to Director position descriptions are in italics

10. DUTIES OF DIRECTORS.

President (1)

Set location, time and preside over Club meetings and Board of Director meetings
Work with officers to set meeting agendas
Sign all legal documents and items external to the club (e.g., taxes, insurance)
Has signatory authority in the absence of the Treasurer
Maintain club insurance and equipment

Secretary (2)

Record and distribute minutes of Club meetings, and Board of Director meetings
Hold and maintain/update club Bylaws as needed
Carry out correspondence (letters) as directed by the Board
Fill un-expired term of the President, if the President is unable to fulfill the term

Treasurer (3)

Make financial deposits and disbursements, as coordinated with the President

Keep accurate record of receipts and expenditures
Prepare written report and present at each Club meeting
Carry out annual State filings as needed, and prepare
an Annual financial report.

Communications (4)

Communicate information to all members directly, at
least monthly (e.g., email)
*Maintain member database, provide hardcopy updates
to members*
*Maintain annual calendar of all club events & activities,
identify schedule conflicts*

Membership (5)

*Publicize club locally; devise and implement strategies
for securing new members*
Solicit & collect annual dues in December by check or
money order & remit to Treasurer
Process new member applications

Drive Coordinator (6)

*Identify and Establish group driving events; acquire
event leaders*
Work with event leaders leading up to events to ensure
as-scheduled, smooth events
Coordinate dates and location of periodic Technical Days

Activities Coordinator (7)

Establish club activities (picnics, parties, tours, parades,
shows, *membership meeting special topics and
activities*, and other club activities)
Distribute "new member" packets
Solicit and distribute event information with other Miata
clubs
*Acquire and distribute Mazda "corporate" merchandise
for club meetings and events.*

Webmaster (8)

Acquire content from other officers
Ensure web site content is kept current, protected from intruders, restricted to members (portions designated for members-only), *easily located by internet search for 'Miata club Knoxville TN.'*
The website will serve as an archive of memorabilia, pictures, newsletters, etc.

Storekeeper (9)

Identify and acquire club apparel, name tags, stickers, signs, etc.
Take orders, collect money and deposit with Treasurer, distribute merchandise

Immediate Past – President (10)

Remain on the Board for 1 year upon the election of the next President
Provide continuity from previous Board and advice to current Board